

Telephone: 01639 883570

# MARGAM CREMATORIUM JOINT COMMITTEE

Constituent Authorities

NEATH PORT TALBOT  
COUNTY BOROUGH COUNCIL



BRIDGEND COUNTY  
BOROUGH COUNCIL

## MARGAM CREMATORIUM

Clerk:

**CRAIG GRIFFITHS  
SOLICITOR**

**Civic Centre, Port Talbot**

Technical Officer

**N.Pearce  
The Quays  
Brunel Way Briton Ferry  
Neath**

Medical Referee:

**Dr. V. Magdon  
Mount Surgery,  
Taibach**

Treasurer:

**H.Jones  
BSc(Hons), IPFA  
Civic Centre  
Port Talbot**

### MEETING OF THE MARGAM CREMATORIUM JOINT COMMITTEE

**AMENDED AGENDA (PLEASE NOTE DATE AND TIME):**

**THURSDAY, 7 DECEMBER 2023**

**11.00AM**

**~~FRIDAY, 1 DECEMBER 2023~~**

**~~2.15 pm~~**

**ALL MOBILE TELEPHONES TO BE SWITCHED TO SILENT FOR  
THE DURATION OF THE MEETING**

#### PART 1

1. Declarations of Interest
2. Minutes of Previous Meeting (*Pages 3 - 6*)
3. Annual Budget Report 2024/25 (*Pages 7 - 20*)

4. Reclamation Scheme (*Pages 21 - 24*)
5. Urgent Items  
Any urgent items at the discretion of the Chairperson pursuant to Section 100BA(6)(b) of the Local Government Act 1972 (as amended).

Civic Centre  
PORT TALBOT

23 November 2023

**Joint Committee Membership:**

Representing Neath Port Talbot County Borough Council:

Councillors: W.Carpenter, A.Dacey, R.G.Jones, S.Jones and E.V.Latham

Representing Bridgend County Borough Council

Councillors: P.Davies and M.Kearn

## MARGAM CREMATORIUM JOINT COMMITTEE

(Acting with Plenary Powers)

**Members Present:**

**6 October 2023**

**Representing Neath  
Port Talbot County  
Borough Council:**

**Councillors** W.Carpenter, A.Dacey, R.G.Jones,  
S.Jones and E.V.Latham

**Representing  
Bridgend County  
Council:**

**Councillors** P.Davies and M.Kearn

**Officers in  
Attendance:**

H.Jones, C.Griffiths, C.Phillips, C.Langdon and  
T.Davies

---

1. **CHAIRPERSON'S ANNOUNCEMENTS**

The Chair welcomed all to the meeting.

2. **DECLARATIONS OF INTEREST**

No Declarations of Interest were received.

3. **MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting, held on 2 June 2023, were agreed as an accurate record.

4. **BUSINESS PLAN UPDATE**

The Clerk to the Joint Committee gave an overview of the Business Plan, as detailed in the circulated report.

It was noted that the current books of Remembrance would still be available, as well as the entries being transferred, following the move to the digital service.

With regards WiFi, a verbal update around timescales for improvement works was received – the contractors would be on site on 9 October, to complete the internal connections to finalise the works.

Joint Committee Members expressed their dissatisfaction that there were no representatives from the Environment section in attendance at the meeting. It was noted that this was not the first meeting at which they had been absent. The Chair would send a letter to the Environment section expressing these views, on behalf of the Joint Committee.

- RESOLVED:** That delegated authority be granted to the Technical Officer of Margam Crematorium, in consultation with the Chair of the Margam Crematorium Joint Committee to -
- (a) Progress the toilet block refurbishment as identified in the circulated report and
  - (b) Engage a Sika approve contractor to produce a full schedule of repairs, and quantify the products and specification for tendering purposes for general external decoration, provided at all times that such costs are within the existing budget allocation for capital works.

## 5. **RECLAMATION SCHEME**

Following discussion, Joint Committee Members requested additional information on various local bereavement charities, as well as charities used by other similar reclamation schemes.

- RESOLVED:**
1. That participation in the RSBruce Limited scheme for reclamation, from 1 January 2024, be approved.
  2. That the decision on the specific local bereavement based charity for nomination to RSBruce, be deferred to a future meeting of the Margam Crematorium Joint Committee.

6. **COMPLAINTS AND COMPLIMENTS ANNUAL REPORT - APRIL 2022 TO MARCH 2023**

Discussion took place around the possibility of siting a TV screen near the foyer entrance of Margam Crematorium, to enable guests who are standing at larger funerals to watch the service (in addition to any photo montage tribute). Options would be explored.

**RESOLVED:** That the report be noted.

7. **QUALIFICATION GAINED BY STAFF MEMBER**

Congratulations were expressed to the members of staff who had recently gained qualifications.

Members were pleased to note in a verbal update. that Margam Crematorium had passed a recent FBCA inspection – a report would be brought back to a future meeting of the Margam Crematorium Joint Committee.

**RESOLVED:** That the report be noted.

8. **CHRISTMAS SERVICE AT MARGAM CREMATORIUM**

It was noted that the proposed Christmas service would be a religious/secular service.

**RESOLVED:** That the holding of a Christmas Service at Margam Crematorium on 5 December 2023, as detailed in the circulated report, be approved.

9. **CREMATION FIGURES FOR JANUARY 2023 TO JUNE 2023**

**RESOLVED:** That the report be noted.

10. **URGENT ITEMS**

**President of the Federation of Burial and Cremation Authorities (FCBA)**

Members took the opportunity to give congratulations to the Chair of the Joint Committee, Councillor E.V.Latham, who had recently been elected as President of the FCBA. Members also wished best regards to the previous President, Brendan Day – a letter of thanks would be sent from the Joint Committee.

**Timing of Meetings**

Members discussed the timing of the meetings of the Joint Committee. All were in favour of changing the day and time from Fridays at 2.15pm. Alternative meetings dates would be circulated to Members shortly.

**CHAIRPERSON**

## MARGAM CREMATORIUM JOINT COMMITTEE

1<sup>st</sup> December 2023

### REPORT OF THE TREASURER – HUW JONES

#### MATTER FOR DECISION

#### WARDS AFFECTED: ALL

#### Annual Budget Report 2024/25

#### 1. Purpose of the Report

The purpose of the report is to set out the Margam Crematorium Joint Committee revised budget for 2023/24 and the budget estimates for 2024/25.

#### 2. Revised budget

- 2.1 The revised budget position for 2023/24 shows a net deficit for transfer from the General Reserve (after £100,000 contribution to the cremator reserve and £100,000 payment to contributing authorities) of £4,250, which was predicted to be a deficit of £215,800 when the original budget was agreed in February 2023.
- 2.2 The revised budget takes account of the following anticipated changes.

#### Expenditure

##### **Maintenance Cremators (+£12,410)**

The budget has been increased to allow for a full reline and block upgrade on one of the cremators, this is additional maintenance that is a necessity to maintain the cremator. The contract is also increased yearly in line with inflation, the budget has been increased to allow for the expected increase in costs.

##### **Gas (+£34,000) & Electricity (+£21,250)**

The budget has been increased to reflect the increased gas and electricity expenditure that will be incurred this financial year.

**NNDR (-£18,830)**

There was rate relief granted following the revaluation of Margam Crematorium that saw the rateable value increase from £63,800 to £115,000. This has resulted in a staggered increase in the NNDR charge payable.

**IT Equipment & Website (+£1,260)**

The budget has been increased to allow for additional costs incurred this financial year, which include database recovery costs.

**Multi-media system and services (+£5,850)**

The multi-media system has become increasingly more popular resulting in increased expenditure; this however is offset by an increase in the anticipated income.

**Provision for Capital Works (-£150,000)**

A sum of £250,000 was set aside to support capital works this financial year, it is now anticipated that the majority of those works will be due to take place in the next financial year and the budget has been revised accordingly.

**General Reserve**

It is projected that a contribution of £4,250 will be made from the General Reserve, thus decreasing the projected balance of the reserve to £1,003,055 as at 31<sup>st</sup> March 2024. This sum will be updated at year end once any variation in the net expenditure is confirmed.

**Cremator Reserve**

The cremator reserve has been established to replace the cremators once they become obsolete. Maintaining this reserve with a contribution of £100,000 per annum will ensure the Crematorium has sufficient long term funds to finance the replacement project.

**Refund to Constituent Authorities**

The budget includes a refund to the Constituent authorities of £100,000 from surplus funds, apportioned on the council tax basis of each Authority.



## **Revised Income 2023/24**

### **Income from Services**

The Revised Budget has been prepared on the same basis as the original budget for this year. The number of cremation services has been increased to 1,550 resulting in an increase to the projected total cremation fee income of £38,100.

### **Media Services Income (-£5,500)**

The public address and media system has enabled the crematorium to offer additional services to the public including the recording of funeral services and streamlining funeral services all over the world. These services are becoming increasingly popular in the Crematorium.

### **Miscellaneous Income (£-10,000)**

Income for certificates of cremation, extra time in chapel and witness burials have increased this financial year, resulting in an increase of the miscellaneous income which was included in the 2023/24 original budget.

### **Investment Income (£-57,000)**

Interest rates have continued to increase throughout this financial year resulting in a larger sum of interest due on the reserve balances than anticipated in the original budget.

### **CAMEO**

The Crematoria Abatement of Mercury Emissions organisation (CAMEO) provides a Burden sharing scheme, charging crematoria that have not installed abatement equipment an environmental surcharge. This fee, net of administrative charges, is then re-distributed to the other crematoria that have installed abatement equipment.

This sum is in relation to the net surplus tradeable mercury abated cremations for the calendar year 2022. In future years the sum received will reduce as more crematoria introduce appropriate crematorium equipment and choose to abate. We have retained the revised budget at £3,000 as we are awaiting confirmation of our share from the scheme.

Appendix 1 contains details of the Original and Revised estimates for 2023/24, together with the Estimate for 2024/25.

### **3. Budget 2024/25**

3.1 The budget has been prepared based on 1,500 cremations during the financial year. Total expenditure is projected at £1,197,630, with income of £1,152,550 and a precept of £1,000.

3.2 The majority of the budget has been increased by 4% and energy by 5%. The following are the main variations from the 2023/24 Revised Budget:

#### **Salaries (+£26,330)**

An increase of 4% has been built into the budget together with the annual increments, where applicable.

#### **Grounds Maintenance (+£5,950)**

No increased demand is anticipated for 2024/25, an increase has been built into the budget in line with inflation.

#### **Maintenance Cremators (+£1,170)**

The budget for 2024/25 has been based on 1,500 cremations with an additional maintenance allowance and an increase built into the budget in line with general inflation provision.

#### **Gas & Electricity (+£4,550 & +£2,750)**

The budget has allowed for a 5% increase in gas & electricity costs in comparison to the 2023/24 revised budget.

#### **NNDR (+£9,330)**

The budget has been increased to allow for the additional NNDR expenditure that will be incurred due to the increase in rateable value of the Crematorium, minus any applicable rate relief.

#### **Palm Sunday (-£780)**

There are no Palm Sunday Services during the 2024/25 financial year, the budget has been removed to reflect this.

#### **Provision for Capital Works (+£250,000)**

A sum of £250,000 has been set aside to support capital works that have previously been discussed at Committee.

## **Income**

The income for the financial year 2024/25 has been based on 1,500 cremations. The total number of services carried out during the previous financial years were 1,659 in 22/23 and 1,459 in 21/22.

It is proposed that fees and charges relating to Cremation fees and ancillary services charges 1[a] through to 1[f] are increased from 1st April 2024 by a rate of 3%. An increase is proposed to assist with meeting increases in energy costs and other inflationary increases.

To enable members to consider the impact of this proposed increase, information is also included in Appendix 2 to demonstrate the effect that a 1% and 5% increase may also bring.

The proposed cremation charge for adults with an increase of 3% is £667.50, which sees Margam Crematorium remain the lowest charge in Wales as of the date of this report. Appendix 2 shows the proposed fees and charges for 2024/25 and the additional comparators for cremation fee increases.

## **Urns & Caskets**

There has been a change to the VAT treatment in relation to the supply of Urns & Caskets, resulting in VAT now being charged at 20% on the supply of these items and the pricing structure has therefore had to be updated to reflect the new VAT treatment. These items are supplied solely and directly to funeral directors and not to members of the public.

## **4. Reserves**

The revised budget indicates a contribution of £4,250 from the general reserve, with a balance of £1,003,055 projected at 31<sup>st</sup> March 2024; this figure will fluctuate and will be updated to take account of the year end position. The estimated balance for 31<sup>st</sup> March 2025 is projected to decrease by £244,130 to £758,925.

A new cremator renewals reserve was established at the year-end in March 2016. It is proposed to make a further annual contribution of £100,000 in both 2023/24 and 2024/25 giving a projected balance at 31<sup>st</sup> March 2025 of £1,000,000.

## **5. Recommendations**

It is recommended that:

- The Revised Budget 2023/24 is agreed by the Committee (including the refund of £100,000 to the constituent authorities).
- The Budget for 2024/25 is agreed by the Committee.
- The Committee confirms the precept to be levied for 2024/25:
  - Neath Port Talbot County Borough Council - £550
  - Bridgend County Borough Council - £450
- The fees and charges as set out in Appendix 2 are agreed for 2024/25 on the basis of a 3% increase.
- The projected position in relation to the Reserves be noted.

## **6. Reasons for Proposed Decision**

To set the 2024/25 budgets, charges and precept for Margam Crematorium.

## **7. Implementation of Decision**

The decision is proposed for immediate implementation.

## **8. Appendices**

- Appendix 1 contains details of the Budget Estimates.
- Appendix 2 contains details of the proposed fees and charges for 2024/25.

## **List of Background Papers**

Margam Crematorium Financial Records.

## **Officer Contact**

Mr Huw Jones – Treasurer  
Telephone: 01639 763575  
E-mail: [h.jones@npt.gov.uk](mailto:h.jones@npt.gov.uk)

Miss Carina Langdon – Accountant – Corporate  
Telephone: 01639 763606  
E-mail: [c.langdon1@npt.gov.uk](mailto:c.langdon1@npt.gov.uk)

## Margam Crematorium Budget Estimates

<b>Actual</b>		<b>Original</b>	<b>Revised</b>	<b>Original</b>
<b>2022/23</b>		<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
<b>£</b>	<b>Expenditure</b>	<b>2023/24</b>	<b>2023/24</b>	<b>2024/25</b>
		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Employees</b>			
276,432	Salaries & Wages	309,800	308,520	334,850
40,202	Organists fees	42,500	42,500	41,500
530	Staff Training & other employee costs	770	1,000	1,500
	<b>Premises</b>			
86,075	Grounds maintenance	80,750	77,550	83,500
24,888	Buildings/Maintenance	25,600	23,600	24,830
70,858	Maintenance Cremators	73,050	85,460	86,630
34,486	Gas	57,000	91,000	95,550
19,745	Electricity	33,750	55,000	57,750
775	Water	810	950	1,000
34,133	Non Domestic Rates	62,000	43,170	52,500
13,361	Cleaning	14,040	14,040	14,740
	<b>Supplies &amp; Services</b>			
3,289	Printing & Stationery	2,860	3,320	3,070
1,903	Telephones	1,940	1,970	2,070
5,060	Insurance	5,310	5,310	5,580
	- Travel and Subsistence	200	-	200
640	Conference fees	1,250	1,860	1,900
30	Car Allowance	350	150	200
58,824	Support Services	61,180	61,180	63,630
1,180	Audit Fees	1,040	1,040	1,090
1,145	Licences	1,210	1,210	1,270
622	Floral Decoration	660	660	690
5,472	IT Equipment & website	3,500	4,760	4,200
	- Brochures	1,000	1,000	1,050
1,627	Equipment	1,580	1,100	1,250
7,927	Urns & Caskets	5,300	5,550	5,830
0	Palm Sunday	780	780	-
1,927	Entries in Book of Remembrance	2,250	2,250	2,360
14,652	Medical Referees	14,180	13,950	14,650
2,134	Clothing	2,210	1,500	1,260
1,778	Subscriptions	1,680	1,650	1,730
31,701	Multi-media system	30,150	36,000	35,000
5,000	Memorials and Benches	5,780	6,000	6,000
	- Christmas Carol Service	250	250	250

## Margam Crematorium Budget Estimates

<b>Actual</b>		<b>Original Estimate</b>	<b>Revised Estimate</b>	<b>Original Estimate</b>
<b>2022/23</b>		<b>2023/24</b>	<b>2023/24</b>	<b>2024/25</b>
<b>£</b>	<b>Expenditure</b>	<b>£</b>	<b>£</b>	<b>£</b>
	<b>Capital Costs</b>			
58,780	Provision for Capital Works	250,000	100,000	250,000
<b>805,176</b>	<b>Gross Expenditure</b>	<b>1,094,730</b>	<b>994,280</b>	<b>1,197,630</b>
<b>£</b>	<b>Income</b>	<b>£</b>	<b>£</b>	<b>£</b>
-988,240	Cremation Fees	-946,150	-984,250	-981,000
-6,849	Urns & Caskets	-5,000	-7,500	-5,000
-2,688	Book of Remembrance	-3,500	-3,500	-3,500
-37,648	Media Services income	-34,500	-40,000	-35,000
-30,660	Memorials Income	-30,000	-28,000	-30,000
-35	Bulb Donations	-50	-40	-50
0	Palm Sunday Donations	-160	-160	-
-32,490	Miscellaneous Income	-25,000	-35,000	-30,000
-36,286	Investment income	-30,000	-87,000	-65,000
-3,872	CAMEO refund	-3,000	-3,000	-3,000
<b>-1,138,768</b>	<b>Gross Income</b>	<b>-1,077,360</b>	<b>-1,188,450</b>	<b>-1,152,550</b>
<b>-333,592</b>	<b>Net spend before reserves</b>	<b>17,370</b>	<b>-194,170</b>	<b>45,080</b>
	<b>Dividend payment to Local Authorities</b>			
55,200	Neath Port Talbot dividend	55,300	55,300	55,000
44,800	Bridgend dividend	44,700	44,700	45,000
<b>-233,592</b>	<b>Net Spend after Dividend payment</b>	<b>117,370</b>	<b>-94,170</b>	<b>145,080</b>
	<b>Transfers to/-from Reserves</b>			
135,526	General Reserve	-215,800	-4,250	-244,130
100,000	Cremators Renewals Reserve	100,000	100,000	100,000
-934	Bulb Fund Reserve	50	40	50
0	Palm Sunday Reserve	-620	-620	0
<b>1,000</b>	<b>Net position funded by Authorities</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
	<b>Funding from Joint Authorities Contributions</b>			
-552	Neath Port Talbot	-553	-553	-550
-448	Bridgend	-447	-447	-450
<b>0</b>	<b>Final Position after precept</b>	<b>0</b>	<b>0</b>	<b>0</b>
1,639	Number of Cremations	1,500	1,550	1,500

## Margam Crematorium Budget Estimates

<b>Schedule of Precept Payments</b>	<b>Neath Port Talbot</b>	<b>Bridgend</b>	<b>Total Precept</b>
	<b>£</b>	<b>£</b>	<b>£</b>
2023/24	553	447	1,000
2022/23	552	448	1,000
2021/22	553	447	1,000
2020/21	550	450	1,000
2019/20	559	441	1,000

## Cremation Price Comparison as at October 2023

<b>Margam Crematorium</b>	£649	(incl. of cert. contain & organ)
Coychurch Crematorium, Bridgend	£843	(incl. of cert. and organist)
Llanelli Crematorium (Private)	£979	(incl. of cert. and organist)
Narberth	£806	(incl. of cert. contain & organ)
Swansea Crematorium	£805	(incl. of cert. contain & organ)

<b>Reserves</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>
	<b>Actual</b>	<b>Projected</b>	<b>Estimate</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Memorial Bulb Account	Cr 5,700	Cr 5,740	Cr 5,790
Palm Sunday Reserve	Cr 4,435	Cr 3,815	Cr 3,815
General Reserve	Cr 1,007,305	Cr 1,003,055	Cr 758,925
Cremator Renewals Reserve	Cr 800,000	Cr 900,000	Cr 1,000,000
	<u>Cr 1,817,440</u>	<u>Cr 1,912,610</u>	<u>Cr 1,768,530</u>



## Margam Crematorium – Proposed Fees and charges

General	2023/24	2024/25	2024/25	2024/25	2024/25
<b>1. Cremation fees and ancillary services</b>		0%	1%	3%	5%
[a] Stillborn child or child up to and including 17 years	Nil	Nil	Nil	Nil	Nil
[bi] Aged over 17 years, including certificate of cremation	£648.50	£648.50	£654.50	£667.50	£680.50
[bii] Aged over 17 years, without certificate of cremation	£635.00	£635.00	£641.00	£654.00	£667.00
[c] Additional charge for Saturday cremation	£356.00	£356.00	£360.00	£367.00	£374.00
[d] Double cremation (2 adults at one service)	£1,282.00	£1,282.00	£1,295.00	£1,320.00	£1,346.00
[e] Cremation only at 9am (weekdays only)	£455.00	£455.00	£455.00	£455.00	£455.00
[f] Memorial service	£180.00	£180.00	£182.00	£185.00	£189.00
NB The above fees in 1[bi] & 1[c] include all services relating to a cremation. The concession under 1[a] may be coupled with 1[c] or 6 below if required.					
<b>2. Certificate of cremation (additional)</b>	£13.50	£13.50			
<b>3. Extract from register</b>	£12.00	£12.00			
<b>4. Temporary deposit of cremated remains (after 1 month)</b>	£32.50	£32.50			
<b>5. Disposal of cremated remains from other crematoria</b>	£44.00	£44.00			
<b>6. Service in chapel with organ and organist or extra 20 minutes</b>	£31.50	£31.50			
<b>7. Service in chapel with organ and organist or extra 20 minutes (Sat)</b>	£43.00	£43.00			
<b>8. Witness burial of cremated remains</b>					
- Weekdays	£45.00	£45.00			
- Saturdays	£62.00	£62.00			
	<b>2023/24</b>	<b>2024/25</b>			
<b>9. Urns and caskets</b>					
[a] Wooden casket	£36.50	£45.00			
[b] Bronze metal urn	£26.50	£33.00			
[c] Plain burgundy cardboard container	£15.50	£19.00			
[d] Large white cardboard container	£18.50	£23.00			
[e] Medium white cardboard container	£14.00	£17.00			
[f] Small white cardboard container	£9.00	£11.00			
[g] Small metal urn	£19.50	£24.00			
[h] Biodegradable scatter tube	£20.00	£25.00			

## Margam Crematorium – Proposed Fees and charges

<b>Remembrance</b>	<b>2023/24</b>	<b>2024/25</b>
<b>1. Inscriptions in book of remembrance</b>		
Two lines	£37.00	£37.00
Five lines	£55.50	£55.50
Eight lines	£74.00	£74.00
Floral emblem/Service badge	£42.50	£42.50
Coat of arms	£53.50	£53.50
<b>2. Miniature book of remembrance</b>		
Two lines	£56.50	£56.50
Five lines	£72.50	£72.50
Eight lines	£79.00	£79.00
Floral emblem/Service badge	£42.50	£42.50
Coat of arms	£53.50	£53.50
Additional lines	£11.00	£11.00
<b>2a. Additional inscriptions in miniature book</b>		
Two lines	£29.50	£29.50
Five lines	£39.50	£39.50
Eight lines	£48.50	£48.50
<b>3. Memorial card</b>		
Two lines	£19.00	£19.00
Five lines	£28.00	£28.00
Eight lines	£37.00	£37.00
<b>4. Reservation of vases</b>		
Window vase	£7.50	£7.50
Altar vase	£9.00	£9.00
<b>5. Additional charges</b>		
Copy of crematorium brochure	Nil	Nil
Replacement aluminium vase	£11.00	£11.00
Service of remembrance	£8.00	£8.00
<b>6. Memorial kerb plaque in garden of remembrance (horseshoe path section)</b>		
Plaque and inscription for 10 year lease	£331.50	£331.50
Plaque and inscription for 20 year lease	£596.50	£596.50
Renewal of lease for further 10 years	£183.50	£183.50
Renewal of lease for further 20 years	£331.50	£331.50

## Margam Crematorium – Proposed Fees and charges

<b>Remembrance (continued)</b>	<b>2023/24</b>	<b>2024/25</b>
<b>7. Memorial kerb plaque in garden of remembrance</b>		
Plaque and inscription for 10 year lease	£449.00	£449.00
Plaque and inscription for 20 year lease	£816.00	£816.00
Renewal of lease for further 10 years	£183.50	£183.50
Renewal of lease for further 20 years	£331.50	£331.50
<b>8. Baby memorial kerb plaque in children's garden of remembrance</b>		
Plaque and inscription for 10 year lease	£183.50	£183.50
Plaque and inscription for lease of 20 years	£331.50	£331.50
Renewal of lease for further 10 years	£183.50	£183.50
Replacement plaque (existing lease) for all memorial kerbs	£166.00	£166.00
<b>9. Granite memorial benches (3 Plaque per bench)</b>		
Price per plaque per bench - 10 year lease	£612.00	£612.00
Price for whole bench (3 plaques) - 10 year lease	£1,632.00	£1,632.00
Price per plaque per bench - 20 year lease	£1,101.50	£1,101.50
Price for whole bench (3 plaques) - 20 year lease	£3,060.00	£3,060.00

## Margam Crematorium – Proposed Fees and charges

<b>Media Charges</b>	<b>2023/24</b>	<b>2024/25</b>
<b>1. Webcasting</b>	£55.50	£55.50
<b>2. Recordings</b>		
Downloadable link	£30.00	£30.00
Downloadable link with tribute embedded	£55.00	£55.00
DVD/USB	£55.50	£55.50
DVD/USB with tribute embedded	£74.50	£74.50
<b>3. Visual Tributes</b>		
Single hold image	£19.00	£19.00
Family video	£24.00	£24.00
Downloadable file of tribute/slideshow	£24.00	£24.00
DVD/USB of tribute	£33.50	£33.50
Urgent orders	£120.00	£120.00
<b>4. Visual Tributes/Slideshow</b>		
Slideshow with NO music max of 25 images	£42.00	£42.00
For every additional band of 25 images	£24.00	£24.00
Slideshow WITH music max of 25 images	£80.00	£80.00
For every additional band of 25 images	£24.00	£24.00

## MARGAM CREMATORIUM JOINT COMMITTEE

### Report of the Superintendent – Mr Clive Phillips

1<sup>st</sup> December 2023

#### **Matter for Decision**

**Wards Affected:** All Wards

#### **Reclamation Scheme**

#### **Purpose of the Report**

1. To nominate a locally based bereavement charity in respect of the provision of bins supplied for the reclamation of all metals.

#### **Background**

2. At its meeting of the 6<sup>th</sup> October 2023, members approved the participation in the RSBruce scheme for reclamation and agreed to defer the nomination of a local bereavement based charity to RS Bruce to this meeting of the Joint Committee.
3. By way of background, RSBruce are approved by the Federation of Burial and Cremation Authorities and officers have now evaluated this offer against the scheme undertaken by the ICCM and concluded that it appears to offer the opportunity for a greater increase in charitable donations (a 33% increase based on current levels), with the exact value of reclamation being provided as opposed to a contribution. In addition, the following benefits could be realised:
  - (a) RSBruce operate with a much lower carbon footprint than the ICCM scheme with RSBruce based within the UK and all reclamation taking place within the UK;
  - (b) RSBruce operate a full suite of electric vehicles for their collection vans
  - (c) RSBruce can offer collections every six months with flexibility to increase collections as and when required
  - (d) Different material for storage are required which will prove easier to handle for Crematorium Officers
5. At previous meetings, members decided that the nominated charity for the previous year should be Ty Hafan Children's Charity. Accordingly, members are asked to agree at this meeting which charity they would like to nominate attached at Appendix 1 are a list of locally based bereavement charities that would meet the eligibility of the scheme.

### **Integrated Impact Assessment**

7. There is no requirement for an integrated impact assessment for this report.

### **Financial Impact**

8. No impact

### **Workforce Impact**

9. There are no workforce impacts associated with this report

### **Legal Impact**

10. There are no legal impacts associated with this report

### **Consultation**

11. There is no requirement of external consultation for this item

### **Recommendations**

12. That members approve a local bereavement-based charity for nomination to RSBruce.

### **Appendices**

13. None.

### **Officer Contact**

Mr Clive Phillips

Superintendent Registrar

## Appendix 1 – Suggested Bereavement Based Charities

<b>Charity Name</b>	<b>Purpose</b>
Neath Port Talbot Mind	Mental Health Support And Bereavement Counseling
Ty Olwen	Hospice
Age Connects Neath Port Talbot	Support For Aging Population Including Free Will Services
Ty Hafan	Children's Hospice
Mindset Vitality	Bereavement Support
Bro Morgannwg Baby Loss Support Group	Counseling For Bereaved Parents
Maggie's Centre	Support For Cancer Patients And Their Family
Harry's Fund	Counseling For Bereaved Parents
Paul Ridd Foundation	Advocating For Equal Healthcare For Disabled Persons
Cruse Bereavement Support	Mental Health Support And Bereavement Counseling
Aberavon Surf Lifesaving Club	Teaching Rescue and First Aid Skills For Future Lifeguards
Neath Port Talbot Cancer Challenge	Funds Diagnostic and Treatment Equipment In Local Hospitals
Cancer Research Wales	Helps Fund Cancer Research
Y Bwthyn Newydd	Palliative Care
Alzheimer's Society	Support For Alzheimer's Patients And Their Families
Dementia UK	Support For Dementia Patients And Their Families
Tenovus Cancer Care	Cancer Research And Support For Patients
Wales Air Ambulance Charity	Rescue Missions And Bereavement Support
St. John Ambulance Cymru	Supplies Healthcare Services And First Aid Training
4Louis	Support For Bereaved Parents
Kidney Wales	Patient Support And Research Of Kidney Disease
SSAFA	Mental Health Support And Bereavement Counseling For Veterans
Swansea Bay Health Charity	Equipment, Training, Research, And Special Projects Including The South West Wales Cancer Fund
Thrive Women's Aid	Support For Victims Of Domestic Abuse Including Accomodation And Counseling
Stroke Hub Wales	Research And Education On Strokes To Help Patients
Neath Port Talbot Stroke Group	Support Group and Social Group For Stroke Patients And Their Families
Prostate Cymru	Funds Treatment and Research And Raises Awareness Of Prostate Cancer
The Megan Mai Foundation	Supplies Air Purifiers To Critically Ill Children And Provides Counseling

LATCH Welsh Children's Cancer Charity	Provides Counseling And Social Work Care For Childhood Cancer Patients And Their Families
Age Cymru West Glamorgan	Provides LPAs And Free Wills As Well As Healthcare And Help With Heating Homes
Lymphoma Leukaemia Myeloma Fund (Wales)	Supports Cancer Patients And Their Families And Provides New Treatments in Singleton
Jac Lewis Foundation	Provides Counseling For Children and Adults And Bereavement Through Suicide Service
Sandville Self Care Foundation	Provides Physical And Emotional Help For Patients With Life Limiting Conditions Plus Bereavement Services
Marie Curie	Provides Hospice And Palliative Care And Promotes Conversation On End Of Life Care
Together For Short Lives	Provides End Of Life Care for Children and Offers Bereavement Support
Sands (Stillbirth and Neonatal Death Society)	Counseling For Bereaved Parents And Research Into Lifesaving Measures For Infants
2Wish	Counseling For Bereaved Parents And Families Of A Young Person Who Has Died
Port Talbot Foodbank	Provides Food To The Community
Chris Needs Hospital Appeal	Provides Financial Assistance To Hospitals For New Equipment
YMCA Port Talbot	Provides Accommodation and Meals For Local Homeless Men
Melin Community Trust	Reduces Loneliness And Improves Mental Health Through Planned Programs
Me, Myself, and I	Provides Support For Families Of Dementia Patients Through Conseling And Care
Neath Port Talbot Carers Service	Advice, Support Services, Home Visits, and Mental Wellbeing Support For Unpaid Carers
Care And Repair Western Bay	Provides The Necessary Services For Helping The Elderly Live Independently At Home
Western Beacons Mountain Rescue	Search And Rescue Team Serving Mid, South, and West Wales
Cystic Fibrosis Trust	Funds Research, Raises Awareness, And Provides Support To Cystic Fibrosis Patients
RNLI Port Talbot	Rescue And Lifesaving Missions In The Neath Port Talbot Area
South Wales Multiple Sclerosis Therapy Centre	Runs Therapies To Help People In South Wales With MS Manage Their Symptoms
Breast Cancer Now	Funds Research Into Breast Cancer And Secondary Breast Cancer
British Heart Foundation	Funds Research Into Cures And Treatments For Various Heart And Circulatory Diseases